

## **Request for Repairs**

This online form may be used to request non-emergency repairs. Tenants may also contact their Superintendent to fill out a Request for Repairs.

Name: \_\_\_\_\_

Building: \_\_\_\_\_ Apartment #: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

May our Maintenance Staff enter your apartment during regular office hours in order to complete the repairs? YES \_\_\_\_\_ NO \_\_\_\_\_

Please describe the repair required: